

BUILDING & PERMITTING OFFICE

Department: Wakulla County Building Department

Address: 3095 Crawfordville Highway, Crawfordville, FL 32327

Phone: (850) 926-7636

Permits website: https://www.mywakulla.com/departments/building_department1/index.php

Code of ordinances: https://library.municode.com/fl/wakulla_county

MANUFACTURED HOME NOTES

- County Land Development Code Ch. 8 contains a Mobile Home Code (secs. 8-110 to 8-114) requiring inspection by the building official and setting permitting procedures for both new AND used units, plus electrical connection rules
- Permits are processed through the county's Citizenserve online portal

Florida: installations follow FS 320 and Rule 15C-1/15C-2 (DHSMV) with licensed installers and installation decals; county building permits, tie-down and wind-zone compliance apply. Coastal counties may require Wind Zone II/III homes.



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MOBILE HOME

*****The Contractors are the only persons allowed to pull Mobile Home Permit(s). The permit will only be issued to a licensed set-up contractor or licensed dealer*****

All used Mobile Homes require a minimum housing inspection prior to the issuance of a permit. A \$65 PRE-INSPECTION FEE is required. Permits for used mobile homes WILL NOT be issued without a Pre-Inspection.

Additional information may be required during Plan Review.

Development Permit Application (DPA) **YOU MUST CONTACT PLANNING & ZONING BEFORE YOU APPLY FOR A BUILDING PERMIT**	Planning & Community Development 850-926-3695
Septic Tank Permit OR Sewer Concurrency Letter	Department of Environmental Protection 850-245-8391 https://floridadep.gov/water/onsite-sewage Wakulla Co. Public Works 850-926-7616
Water Provider Letter OR Receipt	Letter from water provider verifying capacity OR Receipt showing an active water account
Letter of Authorization	- This is required when the owner of the mobile home IS NOT the owner of the land. - The form must be signed and notarized by both parties.
Sub-Contractors List	- Electrical, Mechanical and Plumbing - This form must be filled out and signed. - Subs must hold a State Certification.
Copy of Decal	Provided by Mobile Home Mover
Mobile Home Movers License	Must provide a copy of license
ALL USED MOBILE HOME: Copy of Data Plate/Sheet AND Current registration in owner's name	- Used mobile homes must be a Zone II (2) for Wakulla County - Current registration must include full serial number.
ALL NEW MOBILE HOMES: Copy of sales contract from licensed mobile home dealership	Must include Serial Number and Mobile Home information
Blocking Plan	All mobile home set-up blocking plans must be completed by a licensed mobile home contractor and must include their license number and signature.
Step Detail	- Engineered plans for steps - Prescriptive to Florida Building Code
FLOOD ZONE DEVELOPMENT Elevation Certificates (EC), - Pre-Construction EC - Final Construction EC *Must be on FEMA form FF-206-FY-22-152*	- Completed by a Professional Land Surveyor (PLS) - Required if in Flood Zones A, AE, V and VE - Engineered Foundation Plan

This document is subject to change without notice